

# KRONOS™ 6729

Credenza

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## Product Registration

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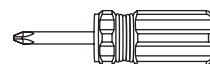
## Placement and Maintenance

Kronos™ Office furniture is designed for indoor use on level floors. Clean surfaces with a moist cloth.

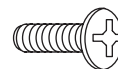
Your Kronos™ Office furniture is engineered for easy assembly. Carefully follow this procedure to prevent any damage. Do not use power tools for assembly of this product.

## Step 1

Unpack and identify the parts listed below. The assembly workspace should be a non-marring surface such as carpet. For missing hardware pieces, please contact BDI Customer Service at: [customerservice@bdiusa.com](mailto:customerservice@bdiusa.com). For all other concerns, please contact your BDI retailer.



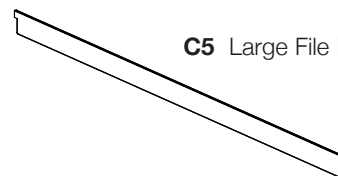
**Tool:**  
**T1** Phillips screwdriver



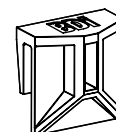
**H5** Phillips Machine Screw x 20



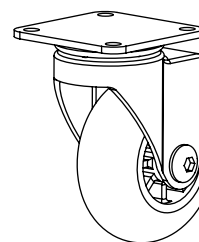
**C4** Small File Bar x 2



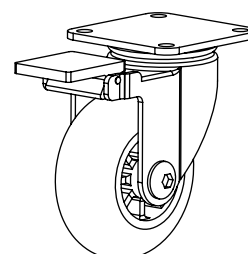
**C5** Large File Bar x 1



**C6** File Bar Clip x 6

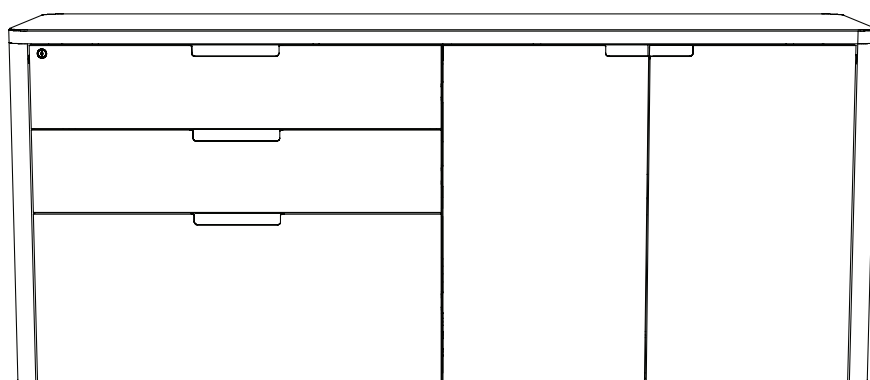


**C7** Swivel Caster x 2



**C8** Locking Swivel Caster x 4

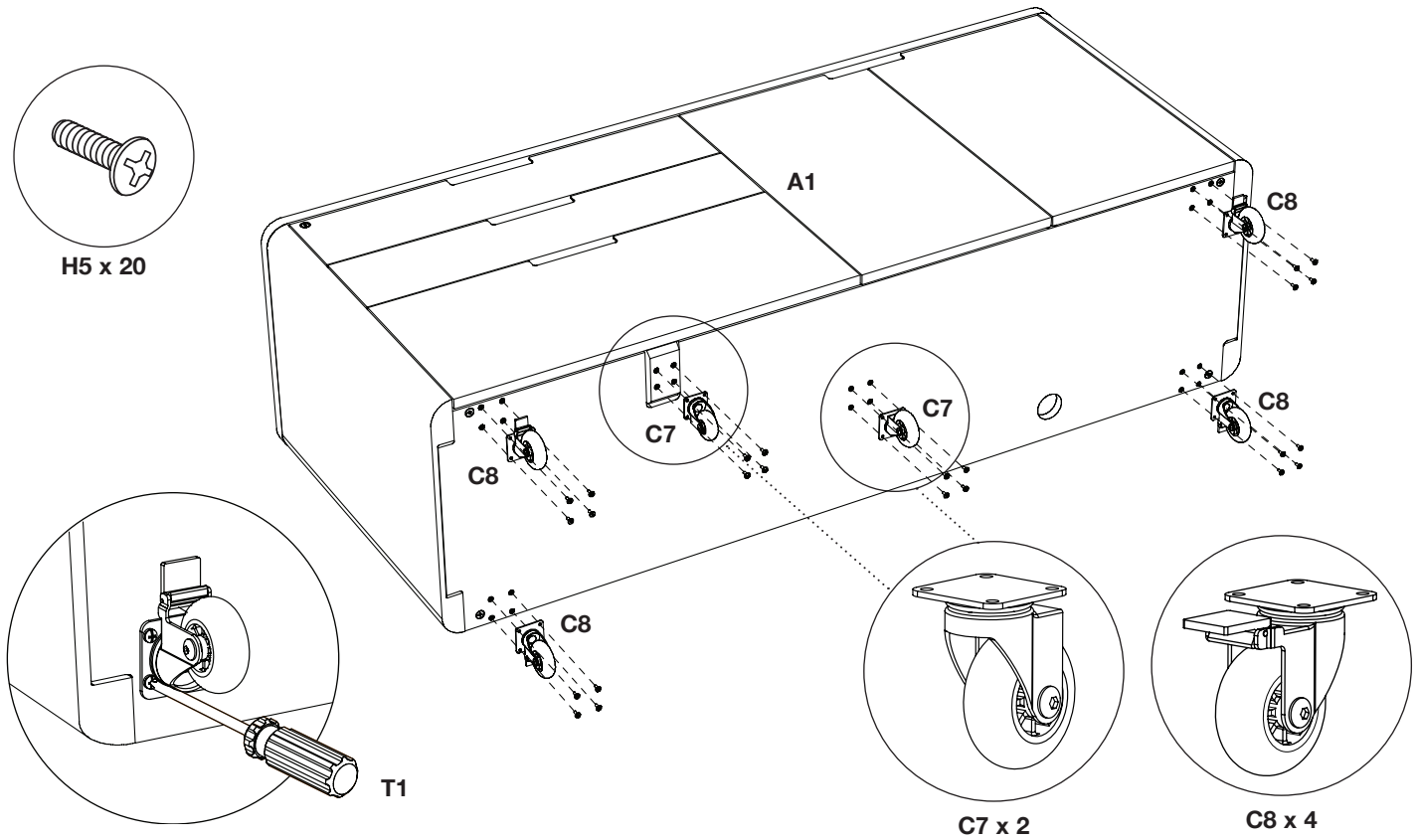
**A1** Cabinet



Designed by Matthew Weatherly.

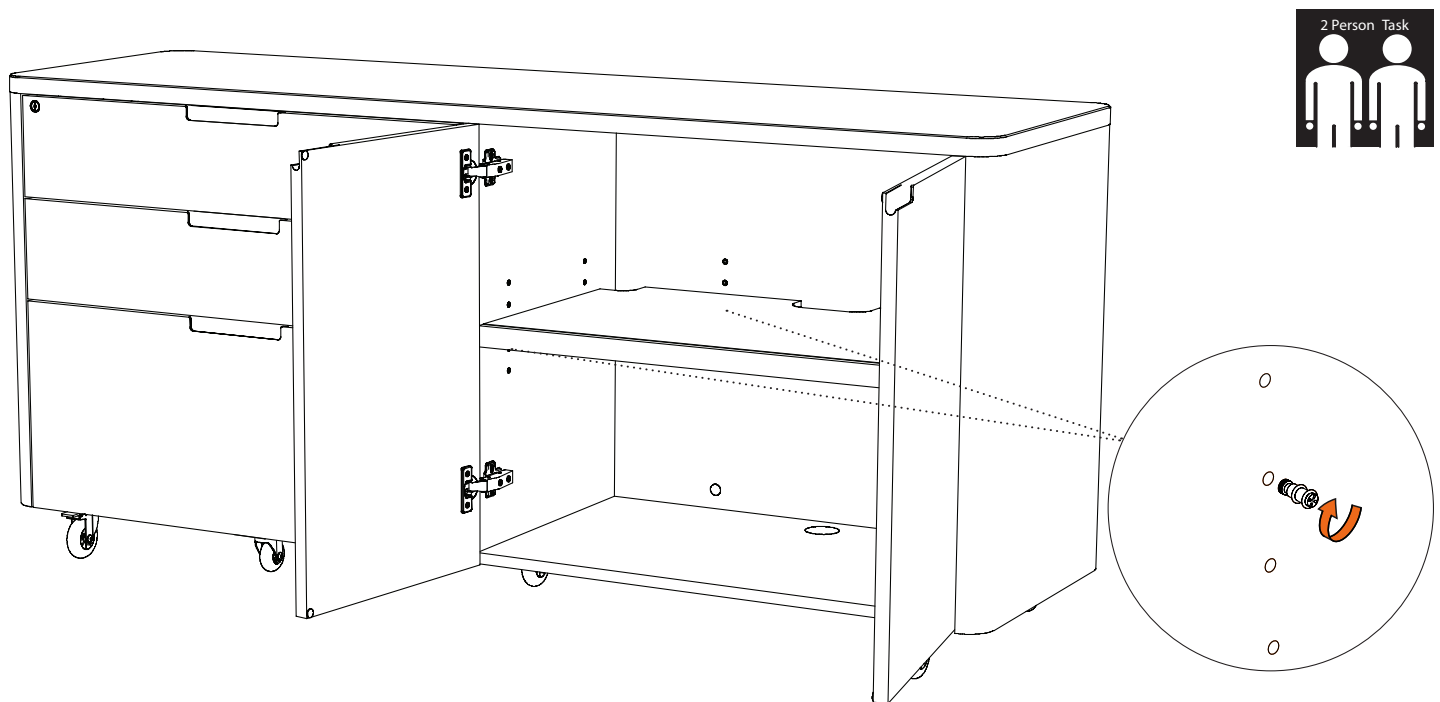
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**Step 2 -** Lay cabinet **A1** on its back side. Using **Phillips screw driver T1** and **phillips machine screws H5**, install **casters C8 and C9** to bottom panel as shown below.



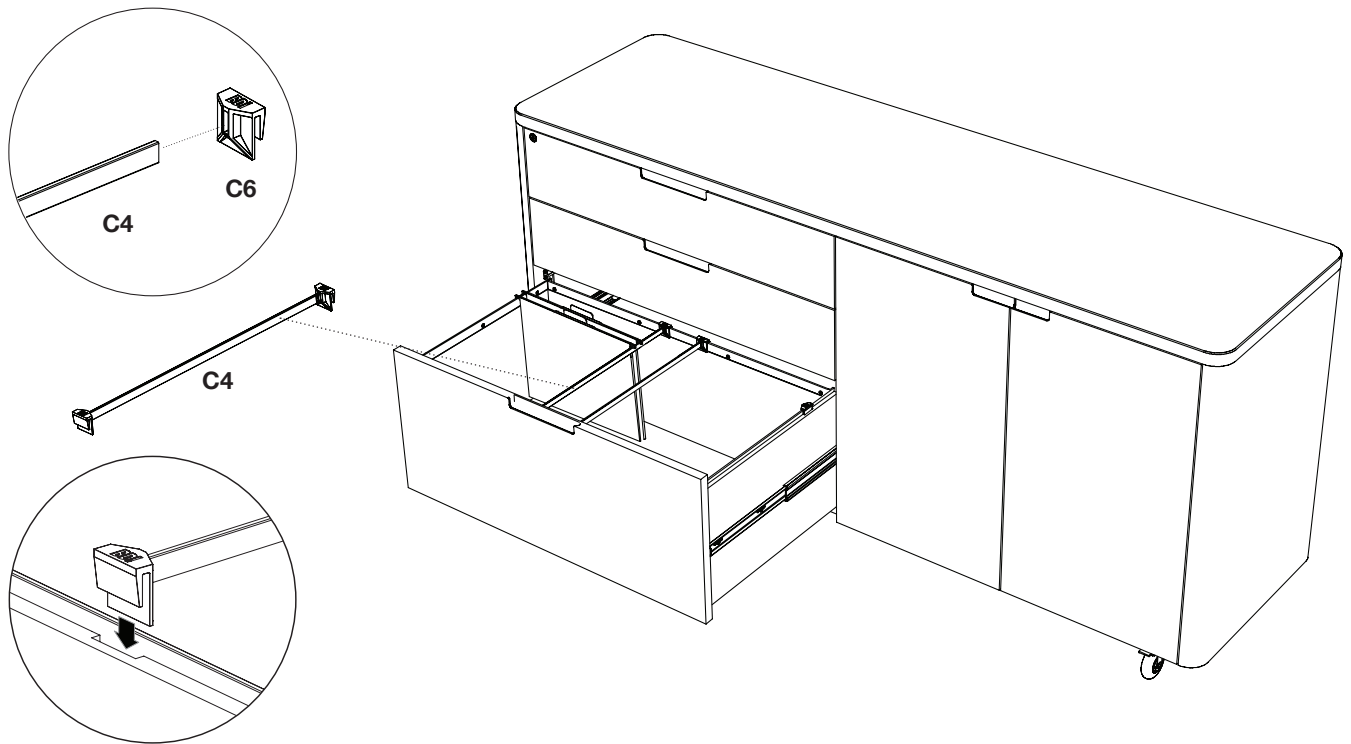
**Step 3 - Stand upright / Adjust shelf if needed**

With help from another person, carefully lift cabinet onto its wheels. The adjustable shelf may be repositioned up or down as shown below.



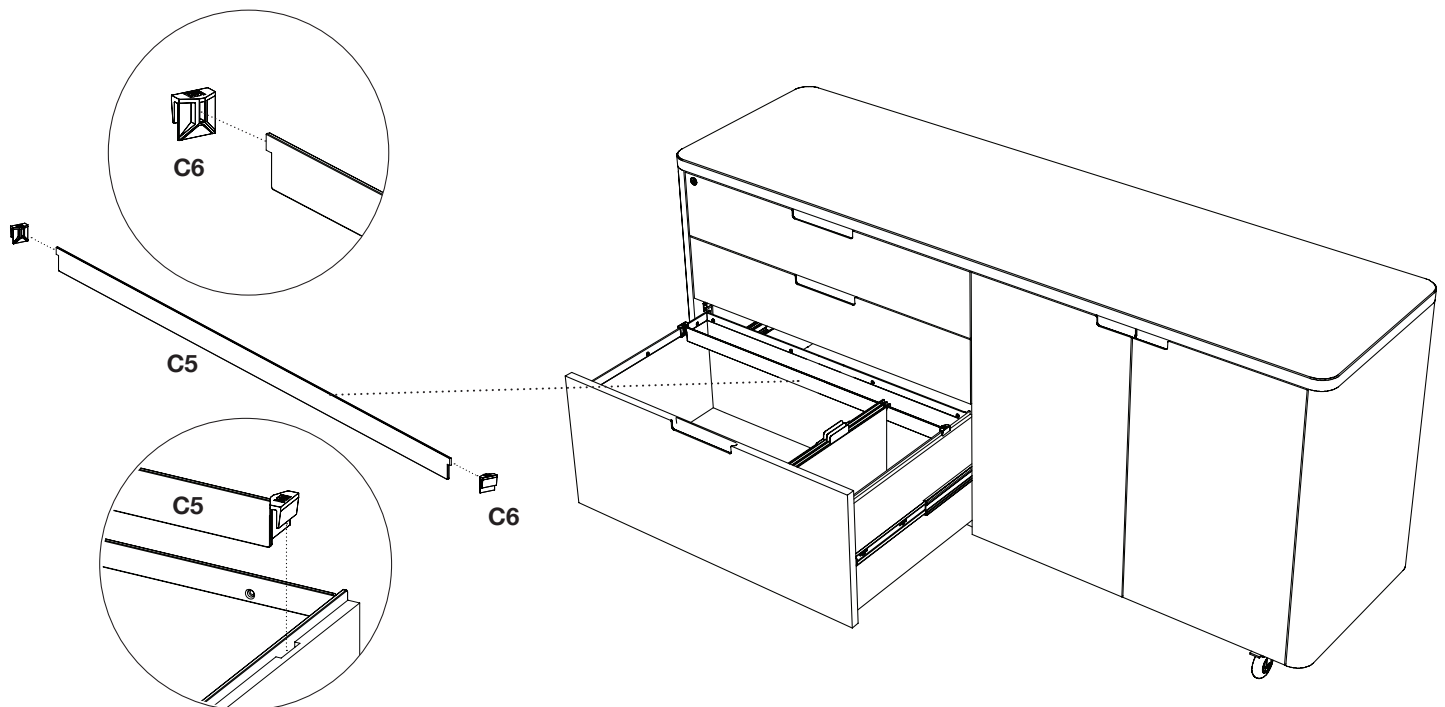
#### Step 4 - File Bar Installation (forward facing files)

For letter files facing forward, attach **file bar clips C6** to both ends of **small file bar C4** as shown. Insert them over the metal rails and into the notches in the front and back of the drawer



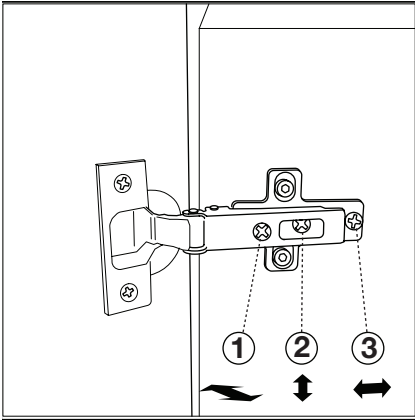
#### Step 4B - File Bar Installation (sideways facing files)

For letter files facing sideways, attach **file bar clips C6** to both ends of **long file bar C5** as shown. Insert them over the metal rails and into the notches in the sides of the drawers near the back. For legal size, simply remove the file bars and hang the file folders on the front and back rails of the drawer.



## STEP 5 - Adjust Door Hinges (if needed)

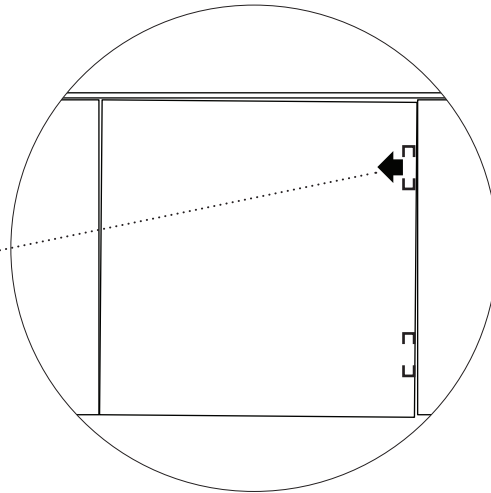
The doors on your cabinet should be evenly spaced and the doors should open and close freely without rubbing against the door frame. If the cabinet's doors appear out of alignment, this condition can be corrected with minor adjustment to the European hinges on each door. Because these hinges are adjustable, adjusting one hinge element can sometimes cause the need for adjustments to other elements. But with a few adjustments, you can modify the orientation of the cabinet doors to make sure that they hang perfectly within your cabinet.



Use the **Phillips Screwdriver T1** supplied to adjust the door hinges:

- By adjusting **Screw 1**, the door will move LEFT or RIGHT within the frame. Make minor adjustments at both top and bottom hinges for best results.
- By adjusting **Screw 2**, the door will move UP or DOWN. For best results, adjust Screw 2 on both the top and bottom hinges.
- By adjusting **Screw 3** the entire door will move IN or OUT, opening or closing the gap between the door frame and cabinet. (This screw rarely needs adjustment.)

Example:  
Tightening screw 1  
on top hinge will move the  
top of the door in the  
direction shown



Example:  
Adjusting screw 2  
on both hinges (same direction)  
will move the door up or down

